



## APPLICATION FORM

Name of Student: \_\_\_\_\_  
*last name* *given name*

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_  
*day month year*

Home Address: \_\_\_\_\_  
*street number and street name*

\_\_\_\_\_ *city province postal code*

Home Telephone: \_\_\_\_\_ Preferred E-mail: \_\_\_\_\_

Present School: \_\_\_\_\_ Grade : \_\_\_\_\_

Grade Applying for: \_\_\_\_\_ Preferred Start Date: \_\_\_\_\_

Programme(s) applying for:  Half Day  Full Day  Before School  After School

Does the student have any allergies, restrictions, medical conditions or other special requirements? Yes  No

If yes, specify: \_\_\_\_\_



## PARENT / GUARDIAN INFORMATION

**Name of Father/Guardian:** \_\_\_\_\_

Home Address (if different from above): \_\_\_\_\_

Home Telephone: (if different from above): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

**Name of Mother/Guardian:** \_\_\_\_\_

Home Address (if different from above): \_\_\_\_\_

Home Telephone: (if different from above): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

# EMERGENCY CONTACTS

(In Order of Priority)

1	Name	Phone Numbers
	Relationship	
	Address	
2	Name	
	Relationship	
	Address	
3	Name	
	Relationship	
	Address	

My child may be released to the following persons:

1.	2.
3.	4.

Does the student have any special custody?

Yes

No

Please specify. ( e.g mother only/ father only, mother/father with notice etc.)

---

## PARENT/GUARDIAN QUESTIONNAIRE

1. How would you describe your child? Describe personality and characteristics.

---

---

2. What languages are spoken at home?

---

3. Does the student have any siblings? Please give names and ages.

---

4. Has your child had any previous history of communicable diseases? If so, please explain.

---

---

5. Is your child fully immunized? If not, please explain.

---

---

6. Does your child have allergies, restrictions, special medical or any additional information? If so, please list below and ensure request and fill in and attach a **Student Health Form**

---

---

7. Does your child have any restrictions or require special attention or care? If so, please list them below and explain.

---

---

8. Has your child been involved in a special education or E S L program? If so, please explain:

---

---

9. Has your child ever repeated a grade? If so, which grade and why? :

---

---

10. Has your child ever been expelled or suspended? If so, please explain:

---

---

---

11. Does your child have any suspected *or* identified learning difficulties, behaviour problems or special needs? If so, please explain:

---

---

---

12. Is there anything you would like us to know about your child?

---

---

---

13. How did you hear about Trillium School?

---

# ADMISSION PROCESS

Thank you for selecting Trillium School for your child. This Application Form contains and requests important information. Application procedures typically take place in March for the September intake of any given year and are processed on a first come first served basis. If required by parents and at the school administrator's discretion, applications may be processed at an earlier date. Please read through carefully and fill in all of the information before submitting your application.

## Step 1 - Submission of application

Please attach the following to the completed application:

- 1) A copy of the student's birth certificate (*long form*)
- 2) A recent wallet sized photograph of student
- 3) \$100.00 application fee (*non-refundable after entrance examination where applicable and non-refundable after confirmation for students not requiring an entrance examination*)
- 4) Student's last 2 report cards (*applicable to elementary applicants only*)
- 5) Documents proving legal guardianship (*if applicable*)

## Step 2 - Entrance Examination

The school will contact parents to schedule a time for the entrance examination. Entrance examinations are required for students entering Casa 3 and up. Pre Casa to Casa 2 students do not require an entrance examination.

## Step 3 - Acceptance and completion of enrollment

On successful completion of the entrance examination a letter of confirmation of enrollment will be issued. At this stage a non-refundable retainer fee, equivalent to one month's tuition fee, is required. This fee will apply to the June tuition fee.

*Acceptance of your child is conditional on assimilation to our program. Some children may need more support than we can provide. If your child's needs are not being met by Trillium, or if your child's participation impacts the safety and needs of the group, it may be necessary to rescind enrollment.*

**There is no refund or credit for absence regardless of duration or reason. Withdrawals require one month's written notification. Please note that upon withdrawal the June retainer fee is non-refundable.**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

### FOR OFFICE USE ONLY

Application Fee Received: \_\_\_\_\_

Date of Test (if applicable): \_\_\_\_\_

Date of Enrollment: \_\_\_\_\_

Commencing Date: \_\_\_\_\_

Discharge Date: \_\_\_\_\_